

CHEROKEE ROD AND GUN CLUB STANDARD OPERATING PROCEDURE

Dedicated to organize and promote the shooting sports, and by formal instruction and example to teach the safe and proper use of firearms. Also, to provide the facilities required to influence the proper protection and conservation of fish and game, and to foster good fellowship among sportsmen.

Contents

Purpose	3
General	3
Definitions	4
Restrictions	5
Range Safety Officers	5
Authorized Matches	6
Range Rules	7
Age Restrictions	7
Range Training Requirements	7
Fundamental Range Safety Rules	7
General Range Rules	8
Range Arrival Procedures	9
Firing Line Rules	10
Range Inspection	11
Making the Line Hot	11
Making the Line Safe	11
Range Closing Procedure	12
NRA Hygiene Guidelines	13
Match Operation Guide	13

APPENDIX

Appendix 1A -- EMERGENCIES AND INCIDENTS
Appendix 1B -- INCIDENT FORM
Appendix 1C -- WITNESS STATEMENT
Appendix 2 -- RANGE COMMANDS

Continued...

Cherokee Rod and Gun Club
Standard Operating Procedure (SOP) 8/22/2024

The following programs are part of Cherokee Road and Gun Club. Guidelines for each program can be found on Cherokee Rod and Gun Club website under Programs and are to be considered Appendix 3 of this SOP.

Appendix 3A -- 22 MODIFIED SILHOUETTE

Appendix 3B -- 22 BENCH REST

Appendix 3C -- 22 SILHOUETTE

Appendix 3D -- ARCHERY

Appendix 3E -- BLACKPOWDER

Appendix 3F -- FISHING DERBY

Appendix 3G -- LADIES' SHOOTING LEAGUE

Appendix 3H -- LADIES' DAY, ANNUAL EVENT

Appendix 3I -- MILITARY MATCH

Appendix 3J -- SHOTGUN _ Trap, Skeet, 5-Stand

Purpose

This operating procedure outlines the rules and regulations governing the use of the range facilities located at Cherokee Rod and Gun Club with the physical address of 4280 Reservoir Road, Kingsport, TN 37662. The current Cherokee Rod and Gun Club's BASIC FIREARMS & RANGE SAFETY FOR MEMBERS & GUESTS is the authority for rules governing the general use of all Club property by members and their authorized guests. They are applicable at any time the property is "open" to general use. When a particular range or portion of the Club property is "closed" to general use due to a Club-sanctioned activity, use of that area will be governed by the rules and procedures defined for that particular activity.

This Standard Operating Procedure is established to include guidance for special events and club-sanctioned programs. Each range is unique, and some guidance is range specific. It is necessary to know the rules in the Club's BASIC FIREARMS & RANGE SAFETY FOR MEMBERS & GUESTS and this Standard Operating Procedure (SOP).

While shooting incidents are rare on ranges, the following range rules and regulations are established to ensure safety and discipline for individuals using the ranges as well as the safety for our neighbors and surrounding properties.

General

Live fire conducted at the ranges is designed to provide authorized members access to a facility where they can become proficient with firearms and practice both individual and group shooting sports. Individuals using the ranges shall become familiar with these safety rules and procedures prior to using any range. The range safety rules and procedures help to provide range supervision and allow for enforcement of these rules in an effort to reduce or eliminate incidents from occurring. All users are required to abide by and enforce these rules.

All users are expected to politely point out to any user in violation of these rules, the nature of the violation, request they stop, and if continued violation occurs, report the incident along with the violators name, if possible, to a Range Safety Officer, a representative of the Board of Directors or local law enforcement if required for further action.

Definitions

Approved Firing: deliberate, controlled and aimed fire, which results in every shot hitting the intended target and/or impact berm.

Firing Line (Red Line): A line parallel to the targets, from behind which firearms are discharged.

Yellow Line: A line parallel to the firing line. It is behind the shooting bench. When the range is cold, everyone, except those who are downrange setting up targets, should be behind the yellow line. No uncased firearms are to be handled behind the yellow line. Shooters may be loading magazines, but they are not to handle firearms.

When the range is HOT, the only one who should be between the yellow line and the red line would be the shooters, coaches/instructors and RSO's.

Live Fire Activities: an activity that involves the discharging of a firearm. Individuals involved in a live fire activity include the shooter, Range Officer, and supporting personnel such as score keepers, timers, and other individuals participating in a shooting activity on a Hot Range.

Range Safety Officer (RSO): an authorized designee of Cherokee Rod and Gun Club (CRGC) that is charged with monitoring and enforcing all rules outlined in this SOP and "Basic Firearms & Range Safety for Members & Guests" as they pertain to range use.

Rapid Firing: firing shots in succession such that a proper sight picture and control of the firearm cannot be maintained. On Lower Pistol Range that is defined as "exceeding 1 round per second."

Uncontrolled Firing: firing from the hip, firing a rifle/carbine/shotgun without the butt of the stock against the shooter's shoulder, or any other type of firing in which the firearm is not aimed or pointed by having the shooter's eye aligned with the firearm sights and the sights aligned with an approved target.

Cease Fire: stop all shooting and wait for further instructions.

Hot Range: no Cease Fire is in effect; firearms may be handled and fired at will.

Cold Range: Cease Fire is in effect, NO HANDLING OF FIREARMS.

Restrictions

The following are strictly prohibited on CRGC property:

1. No shooting at wildlife.
2. No shooting cross-lane.
3. Shooters may not consume alcoholic beverages or drugs (including prescription and over-the counter medications) that will affect his or her ability to participate with a maximum state of awareness and in a completely safe manner, before or during live fire activities. Range access will be denied to anyone that is or appears to be in violation.
4. FULLY AUTOMATIC FIREARMS ARE PROHIBITED
5. SLIDE-FIRE STOCKS OR ANY OTHER DEVICE THAT MIMICS AUTOMATIC FIRE IS PROHIBITED
6. No bullet impacts off the range, into buildings, signs, storage containers, sheds, or any other structure or range feature not a CRGC approved target or impact area.
7. No children or pets that are not supervised properly on the firing line.
8. No loaded firearms are allowed on Cherokee Rod and Gun Club property other than on the Firing Line under a Hot Range condition. EXCEPTIONS: Members and guests who are authorized to conceal or open carry in holsters on their person, under the laws of the state of Tennessee. The firearm is to remain holstered until on the line on a Hot Range.

Range Safety Officers (RSO)

All CRGC Club Range Safety Officers are required to have the following:

1. Official NRA or USCCA Range Officer training and a valid/current certificate identifying them as an NRA/USCCA certified Range Safety Officer.
2. CRGC specific training and ID Card.
3. Annual Review of SOP and “Basic Firearms & Range Safety for Members & Guests”
4. Approval by the Club Board of Directors.

A designated RSO will be in charge of the firing line(s) and ranges when on duty and during special events.

The RSO on duty is tasked with:

1. Ensuring that all members and guests adhere to the rules and SOPs in this document.

2. Stopping and addressing all unsafe behavior. The RSO will address an individual to inform and point out all unsafe behavior and ensure that they are aware of any safety concerns. The RSO may call a "Cease Fire" and address the entire line at his/her discretion.
3. Escorting anyone (to include members) off the range if the person(s) are deemed a safety risk to others on the range.
4. Recommend to the Board of Directors (BOD) anyone shooting on the range in an unsafe manner be given additional training before being allowed to shoot on the range again.
5. Reporting to CRGC directors any incidents on the range to include:
 - a. Accidental discharges
 - b. Personal injuries
 - c. Trespassers - to include wildlife, pets, and unauthorized people.
 - d. Any other incidents deemed reportable.

An incident report form is in Appendix 1.

Authorized Matches

It is the intention of CRGC to attract and host organized shoots and competitive matches. These are shoots and matches such as Three-Gun, IDPA, USPSA, Steel Challenge, ATA, 3D Archery and more. It is also the intention to work with organizations such as the National Rifle Association, National Shooting Sports Foundation, Civilian Marksmanship Program, and any others that have an interest in the shooting sports.

All events must be scheduled and planned out with the CRGC Board of Directors to ensure the necessary schedule, supplies, resources, and logistics can be obtained.

All planned, scheduled, and approved shoots and matches take precedence over any individual or personal activity.

The Event/Match Coordinator is tasked with:

1. Conducting competitive shoot/matches within the planned schedule approved by the CRGC Board of Directors.
2. Ensuring all necessary resources such as RSO and any other needed safety personnel are in attendance while the shoot/match is taking place.
3. Conducting the shoot/matches with the primary goals of safe shooting for the participants.

The following programs are part of Cherokee Road and Gun Club. Guidelines for each program can be found in Appendix 3A - 3J

ARCHERY
22 MODIFIED SILHOUETTE
22 BENCH REST
22 SILHOUETTE
MILITARY
SHOTGUN _ Trap, Skeet, 5-Stand

BLACKPOWDER
LADIES SHOOTING LEAGUE
ANNUAL KIDS FISHING DERBY
LADIES' DAY, Annual Event

Range Rules

The rules for using the range are outlined as follows, along with noting any unique rules.

Age Restrictions

Covered by “Basic Firearms & Range Safety for Members & Guests”

Range Training Requirements

All New Members of the CRGC must complete a Safety orientation. The orientation may include a safety video, in-person briefing or formal classroom training. The orientation format will be determined by the CRGC Board of Directors. Upon completion of orientation safety training, the applicant will be issued one membership card. Members are expected to have the card visible when on club property, and show it to an RSO who has properly identified himself and shown ID Card. Other eligible family members may purchase additional cards after attending safety training.

NOTE: The RSO on duty may recommend to the BOD that a member be required to be given additional training before being allowed to shoot on the range again and revoking their range use pending further inquiry.

Fundamental Range Safety Rules

1. THE FOUR PRIMARY RULES OF FIREARMS SAFETY MUST BE OBSERVED AT ALL TIMES
 - a. Always keep the gun pointed in a safe direction.
 - b. Always keep your finger off the trigger until ready to shoot.
 - c. Be sure of your target and what is beyond.
 - d. Treat every gun as if it were a loaded gun.

General Range Rules

1. Everyone is required to adhere to the written Range Safety Operating Procedures (SOP) and Cherokee Rod and Gun Club's BASIC FIREARMS & RANGE SAFETY FOR MEMBERS & GUESTS.
2. All scheduled event use of the ranges shall take precedence over any individual or personal activity.
3. Only APPROVED targets may be used on ranges.
4. Exercise caution not to accidentally discharge guns in the direction of range property, range signs, and stationary furniture.
5. All shooting can only be done from the designated firing line.
6. Keep area clean:
 - a. Police up your brass and spent casings when finished shooting.
 - b. All targets are to be removed from down range when finished shooting and ONLY during a called "Cease Fire" or Cold Range condition.
7. All shooters and spectators on the firing lines and staging areas must wear ear and eye protection.
8. As part of the range safety procedures, all safety rules will be followed.
9. Live-fire times have been designated by agreement with the community to be:
Lower and Upper Pistol/Rifle Ranges: Sunday Noon to 5:00 PM and Monday through Saturday Sunrise to Sunset.
Trap and Skeet shooting is allowed until 10:00pm Monday through Saturday.
Pistol Bay is 8:00 am to sunset Monday – Saturday and Noon to 5pm Sunday.
10. ALL firearms must be unloaded, cased, or actions open when taken to and from the firing line. Personal, holstered carry firearms are the exception; however, all safety rules must be observed when handling them at the firing line.
11. When a "Cease Fire" is called, STOP all shooting and WAIT for further instructions.
12. NO firearms are to be handled or moved until a range is designated as a "Hot Range".
13. Firing in a careless manner will not be tolerated. Shoot at your target only. Do not shoot at any elevation that will allow a bullet to travel outside the designated safe area. Any individual firing in a careless manner will be dismissed from the range pending an inquiry. A Safety Incident Report will be filled out by the RSO and will be reported to the Chief Range Safety Officer/Board of Directors.
14. While CRGC recognizes that open carry is legal in our state, we request that loaded firearms carried on your person remain holstered when not on the firing line.
15. RSO commands and range rules must be accepted at all ranges. Challenge to any rule or RSO command may be made in writing or in person to the CRGC Board of Directors.

16. The Match Director or RSO on duty should have a trauma kit/first aid kit and a cell phone to call for emergency help.

Range Arrival Procedures

Except when shooting on the range, all firearms outside a case must always be unloaded, with the magazines/cylinders out and chamber empty.

Firearms in a bag or case must remain in the bag or case when transporting them between the parking lot, clubhouse, and ranges.

Hot Range Procedure

Proceed to a shooting bench, uncase the firearm with the muzzle pointing downrange ensuring the action is open, only uncase magazines and ammunition for the firearm to be shot.

Cease Fire Procedure

(Ranger is Temporarily Cold): Remain behind the firing line and do not uncase any firearms until the cease fire has been completed and the range is back to a hot range status. Uncase the firearm with the muzzle pointing downrange ensuring the action is open, only uncase magazines and ammunition for the firearm to be shot.

Cold Range Procedure

1. When a verbal "Cease Fire" is heard all shooting must stop immediately and when prompted, unload firearm ensuring the chamber is empty and remove magazines.
2. Fix actions open and insert empty chamber flag.
3. Place firearms on the bench with muzzles pointed downrange, or in a proper rack with muzzles pointing in a safe direction.
4. Engage Cease Fire Identifier (Red Light Indicator or Orange Cone)
5. Absolutely no firearm handling during a cease fire. Individuals may be downrange at or loading targets, picking up brass in front of the firing line, or behind the firing line.
6. Brass or hulls forward of the firing line may be picked up during a COLD range.
7. Chronographs may be set up while range is cold, but may not handle the firearm until everyone has returned from downrange. The chronographer should be the only person in front of the firing line. The chronographer may handle the firearm to line it up with the chronograph but may not load the firearm until a Hot Range is in effect.
8. Anyone handling a firearm during a cease fire or carelessly sweeping people on a Hot Range should be reported to the CRSO.

9. Magazine may be reloaded when the range is cold, however, individuals must be behind the yellow line and not near a firearm.

Firing Line Rules

1. Eye protection is mandatory at all times on the ranges and to include staging areas. Designated spectator areas do not require eye protection, but it is recommended. Shotgun fields have the only “designated spectator area” where eye protection is not mandatory.
2. Ear protection is mandatory at all times in all range designated areas during Hot Range (live fire) activities.
3. During a cease fire, all firearms are to be unloaded and cleared and empty chamber flags inserted into the chamber.
4. No one is allowed forward of the firing line unless the range has been declared safe by the RSO if one is present.
5. Once on the firing line, a firearm's muzzle must be pointed down range at all times.
6. Loaded firearms must be pointed down range with barrel horizontal at all times.
7. It is recommended that one firearm and matching ammunition be used on the bench at one time.
8. Shoot only at designated, approved targets for the range being used.
9. Firearm Malfunction: Misfire, Hangfire, Squib Load
 - a. After a misfire or jam, the firearm must be cleared.
 - (1) A **misfire** is when a cartridge does not fire after the primer has been struck by the firing pin.
 - (2) A **hangfire** is a perceptible delay in the ignition of a cartridge after the primer has been struck by the firing pin. The normal procedure for handling misfires or hangfires is to:
 - (a.) Keep the gun pointed downrange (safe direction, preferably on target)
 - (b.) Wait at least 30 seconds in case it is a hangfire. With muzzleloaders, wait at least two minutes.
 - (3) **Squib load** is when there is less than normal pressure or bullet velocity after ignition of the cartridge and the bullet gets lodged in the barrel. The normal procedure for handling a squib load is:
 - a. Stop firing immediately
 - b. Keep the gun pointed downrange
 - c. Unload the gun - make sure the chamber is empty
 - d. Insert a cleaning rod down the barrel from the chamber end (if possible) to make sure the bullet is not lodged in the barrel.

10. IN ALL CASES THE RSO'S DECISIONS ARE FINAL AND BINDING. HIS/HER DECISIONS ARE BASED ON THE CURRENT SITUATION AS IT EXISTS, AND HIS/HER JUDGEMENT DICTATES. THE RSO'S DECISIONS MAY SUPERCEDE THE GENERAL PRINTED RULES OR SOP.

RANGE INSPECTION:

1. Ensure that there are no hazards/obstructions between the firing line and the impact area. Keep the area clean.
2. Correct any problems before opening the range.

MAKING THE LINE HOT

1. After all shooters are back from putting out target frames or changing or loading targets and are back behind the firing line, double check to ensure that no one is down range.
2. After confirming that the range is clear, shooters are ready (including eyes and ears) and it is safe to shoot, an announcement can be made for the range to go "HOT"
3. An RSO, if present, must always be monitoring the firing line condition. If the RSO must help a shooter and is on duty alone, the line must be shutdown until he is free to continue his duty.

MAKING THE LINE SAFE

1. A couple of minutes before calling a cease-fire, warn shooters of the upcoming target change by announcing: "LAST ROUND, ONE MORE ROUND BEFORE CEASE-FIRE."
2. Once you have determined that adequate time has elapsed, (couple of minutes for shooters to fire their last round), then announce: "WE ARE MAKING THE LINE SAFE. CEASE-FIRE, CEASE-FIRE. UNLOAD ALL FIREARMS AND REMOVE DETACHABLE MAGAZINES. OPEN YOUR FIREARM'S ACTION, PUT THE SAFETY ON, INSERT A CHAMBER FLAG, AND STEP BACK AWAY FROM THE BENCHES BEHIND THE YELLOW LINE. DO NOT TOUCH ANY FIREARM UNTIL FURTHER NOTICE. STAY BEHIND THE YELLOW LINE UNTIL IT HAS BEEN MADE SAFE."
3. Go down the firing line and inspect all firearms. Confirm that:
 - a. All firearms are unloaded with detachable magazines removed.
 - b. Their actions are open with chambers empty and visible with chamber flags inserted and safety applied.
 - c. If an action cannot be locked open, use an empty case, chamber flag, or other inert object to keep the action from fully closing.
 - d. Muzzleloaders unloaded, visibly uncapped (or in the case of flintlocks the pan

unprimed and the frizzen open and the hammer down).

e. Everyone is standing back behind the yellow line, away from the benches.

f. No one is touching a firearm.

4. Once you are satisfied that it is safe to go down range, engage the cease fire prompt (Red Light, Orange Cone) and announce: "THE LINE IS SAFE. YOU CAN NOW GO DOWN RANGE AND CHANGE TARGETS. THERE IS TO BE NO HANDLING OF FIREARMS UNTIL FURTHER NOTICE."

5. Remind shooters to:

a. Stay away from the shooting benches and stay behind the yellow line while people are forward of the benches down range. Spent cases around the benches are not to be picked up now. They can be picked up later when all shooters have returned back behind the firing line and the RSO gives the command to approach the benches.

b. Take staplers, tape, and any other target items with them down range so as to minimize the time spent down range.

c. Keep their safety glasses on down range at all times.

d. That now is also a good time to pick up any brass that has fallen forward of the benches and cement pad and to deposit it in the designated brass buckets if they don't want it. Brass on the firing line can be picked up after the RSO gives the command to do so after all shooters have returned behind the firing line.

e. Bring their target frames back if they are done shooting.

RANGE - CLOSING PROCEDURE

1. Make the line safe for the last time. Verify firearms are empty and cleared prior to directing everyone to case their firearms before declaring the line safe and allowing shooters down range.

2. Maintain observation of the line until all shooters have removed their firearms from the range.

3. Put any equipment such as sandbags and rests in their storage location.

4. Pick up all trash and dispose of properly. Sweep off shooting area if required.

5. After all shooters have left the range, turn off all lights and electrical equipment.

6. Ensure that everyone has left the range.

7. If a match or private event was held for designated Rifle or Pistol range, "Event" signage on the range(s) announcing a closed range should be removed.

8. Close and lock all doors of supply area and other secured storage.

NRA Hygiene Guidelines

1. Refrain from eating, drinking, smoking, applying makeup, or otherwise placing hands in proximity to the mouth or nose while on the range or cleaning a firearm.
2. Wash hands and face with soap and cold water after leaving the range or cleaning area before eating, or drinking.
3. Change and wash clothing after a shooting or gun cleaning session to minimize exposure to airborne particulate lead or solvent and cleaning product residues.

Match Operations Guide

General. Matches conducted at Lower Range, Upper Range, or any Pistol Bay for the purpose of competition.

Facilities for Use. Range availability is at the discretion of the Board of Directors (BOD).

Range Limitations and Safety Requirements. All matches shall comply with the rules set forth in the Cherokee Rod and Gun Club (CRGC) Basic Firearms & Range Safety for Members & Guests rule book in effect, or event specific modifications approved by BOD as submitted by Match Director.

Authorized Personnel. All matches are open to club members and the public.

Personnel Responsibilities.

Match Director. All matches are subject to approval by the BOD. The Match Director (MD) shall submit a Matchbook containing the match rules, course(s) of fire, and equipment used such as targets, target stands, etc., to the BOD as part of the approval process. Once the match is approved, the MD will make the Matchbook available to the public by submitting it to the CRGC website and/or by printing it. It is the MD's responsibility to ensure the match date/time is reflected on the club calendar, and to communicate any changes in schedule to the BOD, webmaster, and participants/members.

- i. Gate.** The gate should be locked open approximately one hour before the match start time.
- ii. Range.** Cease any use of the range, close the range, and hang the "Range Closed" sign.
- iii. Range.** Conduct a range inspection using the checklist for the appropriate range.
- iv. Range.** Inspect and set up targets, if applicable.
- v. Shooters.** Register shooters, receive fees, have "hold harmless" forms filled out and signed, and hand out score sheets/cards.
- vi. Briefing.** Conduct a range safety briefing.

Cherokee Rod and Gun Club
Standard Operating Procedure (SOP) 8/22/2024

- vii. Briefing.** Conduct a match briefing.
- viii. Briefing.** Determine relays, shooting partners, and/or shooting positions if applicable.
- ix. Gate.** The club entrance gate should be locked closed at the MD's discretion.
- x. Post match, range.** Take down all targets/target stands and return equipment to sheds.
- xi. Post match, range.** Inspect range and shooting area for debris. Brass should be swept out of shooting area.
- xii. Post match, range.** Take down "Range Closed" sign, ensure lights are off, and lock equipment sheds.
- xiii. Club Entrance.** The sign at the club entrance should be changed to indicate the range is open.
- xiv. Match Fees.**

The following programs are part of Cherokee Road and Gun Club. Guidelines for each program can be found on Cherokee Rod and Gun Club website under programs and are to be considered Appendix of this SOP.

Appendix 1A -- EMERGENCIES AND INCIDENTS

Appendix 1B -- INCIDENT FORM

Appendix 1C -- WITNESS STATEMENT

Appendix 2 -- RANGE COMMANDS

Appendix 3A -- 22 MODIFIED SILHOUETTE

Appendix 3B -- 22 BENCH REST

Appendix 3C -- 22 SILHOUETTE

Appendix 3D -- ARCHERY

Appendix 3E -- BLACKPOWDER

Appendix 3F -- FISHING DERBY

Appendix 3G -- LADIES' SHOOTING LEAGUE

Appendix 3H -- LADIES' DAY, ANNUAL EVENT

Appendix 3I -- MILITARY MATCH

Appendix 3J -- SHOTGUN _ Trap, Skeet, 5-Stand

APPENDIX – 1A

EMERGENCIES AND INCIDENT REPORTING

Because there could be only one person on the range, or an entire group, follow the procedures as closely as possible depending on availability of support personnel.

In the event of an Emergency please follow these procedures:

1. Cease Fire Immediately.
2. Notify the RSO/Match director on premises.
3. Follow all instructions given by the RSO if one is present.
4. Offer assistance if you are able.
5. Take charge of the situation. Determine seriousness of injury.
6. Render aid if possible.
7. **Call for help. Call 911**

Address is 4280 Reservoir Rd, Sullivan County

Request that the call be transferred to the Sullivan County EMS, they are the official responder to our site.

If it is an accidental shooting, carefully explain that, to avoid the S.W.A.T. team arrival.

8. If other people are available:
 - a. Send someone to call a Cease Fire on ALL ranges. Emergency helicopter will not land until a Cold Range is verified.
 - b. Send an individual to the road to direct emergency services to the injured person.
 - c. If no other person is available, tell EMS to drive through the gate.
9. If you come in contact with bodily fluids, they should be considered infectious, and you should consult your physician about any recommended precautions.
10. Once EMS has taken control of the situation, collect the name, contact information and statements from any witnesses. Complete Incident Report Form and Witness Form

APPENDIX – 1B
ACCIDENT/INCIDENT REPORT FORM

Date of Incident: _____ Time of Incident: _____ AM/PM

Name of Injured/Involved Person: _____

Person injured: _____

Details of Incident: Accidental Discharge Personal Injury
Property Damage Other

Action Taken: _____

If injury requires medical attention, physician/hospital visit:

Name of Physician/Hospital:

Address: _____

Signature of Injured Party: _____

If no medical attention was desired and/or required:

Signature of Injured Party: _____

Date: _____

APPENDIX 2

Range Commands

RANGE IS HOT

The command “range is hot” means that all shooters can begin firing. After the command “range is hot” is called, the only command that can follow is “cease fire.” This means that if any safety violation or hazard occurs after the shooting has started, then a “cease fire” must be called. As stated before, the RSO or anyone else can call the “cease fire.”

"CEASE FIRE"

To stop all shooting routinely or, in the case of an emergency, immediately. Participants immediately stop shooting, continue to keep the muzzle pointed down range, remove finger from the trigger and wait for further instructions. Call “CEASE FIRE, CEASE FIRE, CEASE FIRE.”

"MISSFIRE"

To notify the RSO and other participants that a round did not fire when the trigger was pulled and to alert other shooters along the line that a hazardous condition may exist.

LOAD AND MAKE READY – This is a command given by a Range Officer to load your firearm and prepare to shoot.

"IS THE LINE READY?"

To determine if all shooters along the line are ready. All shooters NOT ready should indicate their status to the RSO. Sufficient time will be allowed for the shooter to complete his/her preparation.

"READY ON THE RIGHT?"

To declare that the shooters have indicated they are ready on the right side of the range. Any shooter not ready at this command may choose to either alert the RSO that he/she is not ready or to complete the process of getting ready before the final command has been given.

"READY ON THE LEFT?"

To declare that the shooters have indicated they are ready on the left side of the range. Any shooter not ready at this command may choose to either alert the RSO that he/she is not ready or to complete the process of getting ready before the final command has been given.

STANDBY – A command given by a Range Officer to prepare to shoot. This is typically followed by a buzzer or whistle to signal the start of the shooting exercise or indicating the range is “hot”.

"READY ON THE FIRING LINE?"

To notify all shooters that the range is about to be under live fire and that if anyone is not ready at that point, he/she should notify the RSO; Otherwise await the next command. Shooters simply await the next command.

"COMMENCE FIRING" To declare the range, formally open for live fire. The shooters may commence the prescribed course of fire.

RANGE MASTER – The person in charge of the shooting range. The range master is responsible for overall range safety and administration.

COLD – Means no shooting is to take place and shooters are not to touch their firearms for any reason, including uncasing firearms if you just arrived or wish to switch our firearms.

HOT – Means shooters can begin to fire at ready. At this time, firearms can be uncased, magazines or firearms loaded, and shooting can commence.

It is important to follow the commands of the Range Officer and other range staff, as they are there to ensure the safety of all shooters at the range. If you are unsure about a command or how to handle your firearm, always ask for clarification from a Range Officer or other experienced shooter. They will be glad to help.